



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		BEJOY NARAYAN MAHAVIDYALAYA
Name of the head of the Institution		Dr. Goutam Bit
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03213272275
Mobile no.		9434482261
Registered Email		bnmv2012@yahoo.in
Alternate Email		pinak@bnmv.ac.in
Address		Itachuna, P.O.- Itachuna, Dist. - Hooghly
City/Town		Khanyan
State/UT		West Bengal
Pincode		712147

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Shalmoli Chakraborty (Associate Professor in Chemistry)
Phone no/Alternate Phone no.	+919836251302
Mobile no.	9830597876
Registered Email	iqacbnmv@rediffmail.com
Alternate Email	shalmali@bnmv.ac.in

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.bnmv.ac.in/images/uploads/AQAR%202017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.bnmv.ac.in/images/uploads/Academic%20calendar%202018-19%20(BNMV).pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	3	2007	31-Mar-2007	30-Jul-2012
2	B	2.42	2015	01-May-2015	30-Apr-2020

6. Date of Establishment of IQAC	05-Jul-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Organized Invited lecture on 'Mosquito borne diseases and control'	08-Aug-2018 01	132
IQAC meeting	12-Apr-2019 01	7
IQAC meeting	18-Jan-2019 01	6
IQAC meeting	07-Dec-2018 01	9
IQAC meeting	31-Aug-2018 01	7
IQAC meeting	24-Aug-2018 01	5
IQAC meeting	06-Aug-2018 01	13
IQAC meeting	30-Jul-2018 01	5
Collection of Feedback from the students and parents	24-Jan-2019 02	628
Seminar on CBCS	28-Aug-2018 01	176
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty	MRP	WBDST	2018 730	379060
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

7

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Introducing Santhali Language as a course of study in B.A. Programme.	
Setting up the language lab	
Setting up an I.T. Cell.	
Construction of a Seminar Hall.	
Introducing the formal Mentor Mentee system	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
Motivating the departments to organize seminars and symposiums	Total fourteen seminars were organized in the college in this academic year, including a national seminar.
Setting up an open stage	An open stage is set up inside the college campus
Introducing biometric attendance system	Biometric attendance system has been introduced
Upgradation of website	Website is upgraded and department specific and individual access are given to faculty members
Renovation and upgradation of library	Library setup is modernized and library is upgraded by implementing improved cataloging system
Getting registered to NIRF	The college got registered to NIRF
Introducing a formal mentor mentee system	Mentoring system is introduced where each faculty member acts as a mentor for an assigned group of students
View File	
14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Administrator	27-Nov-2020
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	01-Mar-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college has its own LAN with a dedicated server. The office, the Accounts Section, and most of the Academic Departments are connected to this server. The college runs a centrally computerized system of data management. All the information regarding the students collected during admission is stored and developed along with those of the teachers and administrative staff members. The installed software has four modules. Apart from the office module that maintains and regulates office data, there are separate modules for the library for maintaining library data, for finance to maintain the accounts of the college, and one for maintaining the college website. Each module is operated by a committee of faculty members who work under the supervision of a convenor (also a senior faculty member of the college). Dr. Malay Ghosh, Dr. Kausik Ghosh, Dr. Debasis Mukhopadhyay, and Prof. Milita Roy are the conveners of the Office, Library, Finance and Website modules respectively.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution has little scope to prepare curriculum. However, some of the faculty members actively participate in designing the curriculum for different undergraduate courses. After the introduction of CBCS in 2017, teachers from all the departments have actively participated in the workshops on syllabus for different subjects. Besides, the faculty members of the college organize departmental meetings at the time of the commencement of academic sessions to prepare course-wise modules for curriculum delivery. The entire curriculum is distributed in the form of assignments allotted to the individual teachers. Then it is further unitized topic-wise into the number of lectures available in the given session as per the academic calendar of the college. These modules are distributed among the students and are preserved in the department for the purpose of documentation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No such course	No such course	31/12/2019	00	N.A.	N.A.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Course on Santhali introduced	27/11/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	No Such Programme	31/12/2019
BSc	No Such Programme	31/12/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Such Course	31/12/2019	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Zoology	4
BSc	Zoology	4
BSc	Zoology	4

BSc	Zoology	3
BSc	Zoology	4
BA	History	43
BSc	Canopy (Nature Club)	6
BSc	Botany	20
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nil
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
Formatted duly filled up feed-back forms are collected from the students, employees, alumni, and parents both through online and off-line mode. The principal forms a confidential body comprising both internal and external members for analyzing and preparing reports on the basis of the feedback received from different stake-holders of the college. The respective department/ departmental staff members are instructed accordingly to take measures to overcome their weaknesses, if any.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	See file attached	565	2606	157
BA	See file attached	2150	7508	1619
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3156	Nil	56	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-

learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
56	33	18	2	2	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system is accessible in the college and the model is effective in harmony with the socio economic status. There is a committee for mentoring which workout and supervise the mentoring system. All the full time faculty members serve as mentors and teacher from other department are mainly responsible for the mentoring. They also keep going a proper documentation of all mentees regular basis. If the students face any problem they may approach their mentors.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3156	56	1:56

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
63	56	7	3	35

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Arindam Mondal	Assistant Professor	Acquired Ph.D. in Botany
2018	Dr. Shukla Ghosh	Associate Professor	Adjudicator of District and State Level Youth Parliament and Quiz Competition 2019, Organized by Department of Parliamentary, Government of West Bengal, India at St Xaviers College, Kolkata

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-
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			end examination	end/ year- end examination
BA	See file attached	See file attached	10/01/2019	30/09/2019
BSc	See file attached	See file attached	10/01/2019	30/09/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The continuous internal assessment is done through class test, seminar presentation and viva-voce. The setting of question papers and evaluation process is done by the teachers. The result of the Test Examination is declared within stipulated period of time and measures for further improvements are discussed in the class by the teachers. The results of students are discussed with their parents and guardians through parent-teacher meetings. Evaluation of field report and project works are adjudicated by the faculty members of the concerned department.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar is prepared by Academic Committee of the College in collaboration with IQAC following the guidelines of the affiliated University. A comprehensive calendar mention the tentative schedule of test examination, class tests, holidays, departmental activities, sports, cultural events, educational trips and other extension activities. The academic calendar is published in the college website before the commencement of the session. The dynamic academic calendar acts as a road map for academic activities and also updates the students about the upcoming event regarding seminar and evaluation system.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.bnmv.ac.in/images/uploads/PO%20PSO%20CO%20of%20Bejoy%20Narayan%20Mahavidyalaya%20All%20departments.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BAH	BA	BA Hons	189	126	66.67
BAG	BA	BA General	235	37	15.75
BSCH	BSc	BSc Hons	108	47	43.5
BSCG	BSc	BSc General	14	8	57.1

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Not done

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	WBDST	599060	379060
Minor Projects	730	UGC	410000	24978

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NA	31/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nil	Nil	Nil	Nil

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nil	Nil	Nil	Nil	Nil

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	BOTANY	1	Nil
International	CHEMISTRY	3	Nil
International	MATHEMATICS	3	Nil
National	MATHEMATICS	1	Nil
International	ZOOLOGY	2	Nil
International	PHYSICS	1	Nil

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
POLITICAL SCIENCE	1
Library	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Evidence of oxygen and Ti vacancy induced ferromagnetism in post-annealed undoped anatase TiO ₂ nanocrystal: A spectroscopic analysis	Dr. SHYA MSUNDAR GHOSH	JOURNAL OF SOLID STATE CHEMISTRY	2019	400	YES	1
Some properties of Square element graphs over semigroups	Dr. RAIBATAK SENGUPTA	AKCE INTERNATIONAL JOURNAL OF GRAPHS AND COMBINATORICS	2019	0.72	YES	Nil
Levitt path algebras with coefficients in a Clifford semifield	Dr. RAIBATAK SENGUPTA	COMMUNICATIONS IN ALGEBRA	2019	0.525	YES	Nil
Analysis of fatty acid composition in the flesh of Boal (Wallagutta)	Dr. PINAK DUTTA	BIOSCIENCES BIOTECHNOLOGY RESEARCH ASIA	2019	0.4	YES	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Optimization study of adsorption parameters for removal of Cr(VI) using Magnolia leaf biomass by response surface methodology	Dr. PALAS ROY	Sustainable Water Resources Management	2019	7	4	YES
Artificial neural network modeling of biosorptive removal of arsenic(V) by a low-cost biomass	Dr. PALAS ROY	Journal of Materials and Environmental Sciences	2019	7	Nil	YES
Evidence of oxygen and Ti vacancy induced ferromagnetism in post-annealed undoped anatase TiO ₂ nanocrystals: A spectroscopic analysis	Dr. SHYAM SUNDAR GHOSH	Journal of Solid State Chemistry	2019	12	Nil	YES
Some properties of Square element graphs over semigroups	Dr. RAIBATAK SENGUPTA	AKCE International Journal of Graphs and Combinatorics	2019	3	Nil	YES
On the Connectedness of Square	Dr. RAIBATAK SENGUPTA	Southeast Asian Bulletin	2019	3	Nil	YES

Element Graphs over Arbitrary Rings		of Mathematics				
Leavitt path algebras with coefficients in a Clifford semifield	Dr. RAIBATAK SENGUPTA	Communications in Algebra	2019	3	Nil	YES
Analysis of Fatty Acid Composition in the Flesh of Boal (Wallagattu)	Dr. PINAK DUTTA	Biosciences Biotechnology Research Asia	2019	13	Nil	YES
Histological Characterization of the Olfactory Organ in Schilbid Catfish, Clupisoma garua (Hamilton, 1822)	DR. SAROJ KUMAR GHOSH	International Journal of Aquatic Biology	Nil	11	Nil	YES
Histological and ultrastructural studies on the intestine of guntea loach, Lepidocephalichthys guntea (Cypriniformes, Cobitidae)	DR. SAROJ KUMAR GHOSH	Vestnik Zoologii	Nil	11	Nil	YES
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	10	10	3	Nil
Attended/Seminars/Workshops	5	8	11	Nil

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
World Environment Day	NCC	1	62
Disaster Relief	NCC	1	26
Thalassemia Test and Awareness Camp	NCC and NSS	4	215
Combined Annual Training Camp	NCC	1	130
Advanced Leadership Camp	NCC	1	5
Army attachment camp	NCC	1	10
Trekking Camp	NCC	Nil	2
National Integration Camp	NCC	1	8
Tree plantation	NSS	40	50
Marathon Run on 125th year of Chicagos speech	NSS	4	75

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
N.A.	N.A.	N.A.	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swaccha Bharat	NSS	Cleaning and awareness	3	43
International Yoga Day	NSS	Yoga day celebration	3	30
Swachhha Pakwada	NCC	Cleaning operation	1	63
World Aids Day	NCC	Camp	1	26

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	Nil	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	Nil	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10118632	17321387

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Seminar Halls	Newly Added
Campus Area	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
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CDS, ISIS, KOHA	Partially	16.05	2014
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4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	23941	1255471	215	43000	24156
Reference Books	5972	206440	70	24500	6042	230940
Journals	124	6190	5	21000	129	27190
CD & Video	1	1000	Nil	Nil	1	1000
Others(s pecify)	Nil	Nil	2	2000	2	2000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	31/12/2019

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	120	1	10	6	1	19	98	10	7
Added	10	0	0	0	0	4	6	0	8
Total	130	1	10	6	1	23	104	10	15

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

4949909

7568599

7291070

9752788

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. There is asset register maintained by each department. The departments are given a fund for maintaining certain basic support facilities including laboratories, internet, gadgets and departmental libraries.. There is a library committee comprising TCS, IQAC coordinator and Bursar for maintenance of library facilities and extending the existing facilities wherever possible. The sports subcommittee sends recommendations for sports facilities and takes necessary steps for their maintenance. The College has contracted AMC for maintenance of computers IT facilities and for designing, developing and maintaining the College website. The college playground is maintained by a local NGO. The overall infrastructural requirement for departmental (as well as general) upgradation and maintenance is looked after by the IQAC.

<https://www.bnmv.ac.in/images/uploads/Procedures%20for%20maintaining%20facilities.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Free Studentship (Half/Full free)	277	174985
Financial Support from Other Sources			
a) National	Kanyashree, Caste (SC ST OBC) Scholarship, NSP, TSP, Chief Ministers scholarship, MCM (Swami Vivekananda)	2095	22199400
b) International	NIL	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial coaching	01/07/2018	215	Alumni Association of the college
Yoga and Meditation	01/07/2018	118	Alumni Association of the college
Personal Counselling	01/07/2018	132	Alumni Association of the college

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	NIL	Nil	Nil	Nil	Nil
2019	NIL	Nil	Nil	Nil	Nil

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NA	90	10

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	31	B.SC. (HONS)	SCIENCE DEPARTMENTS	Various UGC approved Universities, Open and Distance learning Institutions	M. Sc.
2018	55	B.A. (HONS)	ARTS DEPARTMENTS	Various UGC approved Universities, Open and Distance learning Institutions	M.A.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	3
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Celebration of Swamijis birthday	Institutional (NSS)	47
International Yoga Day	Institutional (NSS)	30
Marathon Run on 125th year of Swamijis Chicago speech	Institutional (NSS)	75
Annual Sports	Institutional	385
Bhasa Diwas	Institutional	75
Saraswati Puja Exhibitions	Institutional	112
Saraswata (Annual Fest)	Institutional	405
Bird Watching and Photography	Institutional	17
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	N.A.	National	Null	Null	NA	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council as the representative of students plays significant role in the overall functioning of the college. The General Secretary of the council as a member of the Governing Body gives his suggestions and observations regarding overall functioning of the college and offers constructive criticism on different issues related to the students' interest in particular. The Council members assist the administration in the admission process, and take active role in organizing Annual Sports, and other cultural and extension activities. They also motivate general students for enrolling themselves in NSS, NCC and participating in various activities performed in the college. Members of student council draw the attention of the authority towards grievances of the students and try to resolve them. The student council also looks after the publication of the annual college magazine. It plays a significant role in organizing Saraswati Puja, annual sports, Freshers Welcome Programme and the like, under the supervision of a senior faculty member nominated by the Teachers council.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of Bejoy Narayan Mahavidyalaya was established in the year 2000 and registered in 2014 as per UGC NAAC norms. Executive Committee of the association is as follows: Patron: Dr. Goutam Bit, Principal President: Dr. Baidyanath Mukhopadhyay, Ex-principal and noted author General Secretary: Dr. Mohanlal Ghosh, Retd. Professor, Scientist and Social worker Jt. Secretary: Sri Gopal Chandra Sadhukhan, Head master of a reputed school Treasurer: Sri Benoy Kumar Mondal, Ex-Accountant Vice-President: Prof. Ram Narayan Nandi (Ex-Professor) and Sri Prasanta Ghosh (Ex-President of College Governing Body), Assistant Secretary: Sri Gopendra Narayan Chattopadhyay (Chartered Accountant) Other members: Sri Mahadev Kundu, Sri Supravat Basu and Sri Sisir Kumar Chakraborty. The association organizes Acharya Gopal Chandra Majumdar Memorial lecture every year, inviting speakers from different fields like Prof. Ramaranjan Mukhopadhyay (ExVC, University of Burdwan), Sunil Gangopadhyay (noted author), Sri Subhas Chakraborty (Ex-minister, Govt. of WB), Swami Atmapriyananda Maharaj (VC, RK Mission Vivekananda Viswavidyalaya), Justice Chittatosh Mukherjee (Ex Chief Justice, Kolkata High Court). It also organizes other seminars on academic and social issues and also conducts student counselling. Also, the association takes care of the following: 1) Running Gopal Chandra Majumdar Circulating Library for the needy students of the college 2) Felicitating best students of the college 3) Practising value based education, conducted by an alumnus Mr. Gopen Chattopadhyay 4) Helping teaching learning process as honoured Guest Faculty 5) Contributing as members of IQAC and Governing Body (Dr. M.L. Ghosh) 6) Helping the college to celebrate Republic Day, World Health Day, Bhasha Divas etc.

5.4.2 – No. of enrolled Alumni:

30

5.4.3 – Alumni contribution during the year (in Rupees) :

150000

5.4.4 – Meetings/activities organized by Alumni Association :

1) Annual General meeting of the Alumni Association was held. The Association suggested several initiatives to be taken by the college authority. For example, regularizing monthly parent-teacher meeting, updating the teaching learning process as per UGC norms, organizing more seminars, beautification of college gardens and the medicinal plants garden. 2) The association organized the annual Gopal Chandra Majumdar Memorial Lecture. The speaker for this occasion was Shoroshi Mohan Dan, ex Pro-VC, The University of Burdwan 3) Moreover, the association looked after of the following: (a) Contributing for the Acharya GC Majumder Gold Medal for the student standing first in BA English (Hons). (b) Running Gopal Chandra Majumder Circulating Library for needy students of the college. (c) Felicitating best students in the college (d) Practising value based education: Conducted by an alumnus (e) Helping teaching learning process as Hon.Guest Faculty.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) The Governing Body of the college and the IQAC supervises the overall system of administration in the college. Additionally, several sub-committees formed by the Teachers Council and approved by the Governing Body takes care of different areas of the entire management system. For example, sub-committees

for managing academic affairs, student welfare schemes, internal and external examinations, seminar and research activities, cultural affairs, awards, sports and games, health and hygiene, plantation and beautification, career counseling, workload distribution and admission process are there. Moreover, the college has a Grievance Redressal Cell and a Women Harassment Redressal Cell to maintain the discipline and order within the college. Administrative staff members of the college also are members in many of these committees and contribute to the proper functioning of the college administration. 2) Finance related issues are handled by the Finance Committee formed with members from the Governing Body. Decentralization and participatory management are ensured here by forming a tender committee and a purchase committee with teachers and non-teaching staff of the college outside the Governing Body. These committees perform the task of tendering and execute the decisions taken in the Finance committee with the help of the Bursar of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Measures are taken towards improvement and regular monitoring of the academic activities through improvisation of internal assessment methods, frequent student seminars, regular parent-teacher interactions etc. Additional Doubt-clearing sessions are held outside the class-hours, study materials are provided and special/remedial classes are arranged for under-performing students, especially those from the weaker or backward sections.
Curriculum Development	Faculty members take part in the various curriculum development workshops (organized by the University) actively, and offer their opinions and suggest new measures regarding the designing of the curriculum.
Examination and Evaluation	In the yearly system, two class tests are held by the individual departments to maintain a regular and continuous evaluation. Also, Final Selection Tests are arranged both for honours and general degree students. In the semester system introduced from the previous year, two internal tests are mandatory before the students sit for the final semester examination. To encourage innovation and to hone critical acumen in the students, internal assessment is done in various forms like student seminars, presentations, term papers, extempore speech, debates etc.

<p>Research and Development</p>	<p>14 (fourteen) State/National-Level Seminars and symposiums were held to promote research culture among the teachers and the students. The Internal Quality Assurance Cell monitors the research activities of the college and together with the Seminar Committee, it motivates the teachers to submit project proposals to different funding agencies like UGC, DST, ICMR etc.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Initiatives are taken to introduce modern Library facilities like reading rooms and convenient journal browsing. This is supervised by the Library Committee. Research Publications of teachers of this institute are displayed in a special display board. The use of ICT through projectors and other tools like display boards is promoted by IQAC.</p>
<p>Human Resource Management</p>	<p>Teachers are encouraged to take part in Conferences, Symposiums, Faculty Development Programmes, Induction programmes, workshops, and various refresher/training programmes. In the institution, faculty members are given the responsibility of looking after various financial and administrative systems to ensure more dynamism and transparency in the system. This leads to coordination between the academic and administrative wings of the college. Training programmes are organized (for administrative staff members) on various aspects of software systems, to ensure efficient run of online admission and registration process, online form fill-up for examinations and for various scholarships etc.</p>
<p>Industry Interaction / Collaboration</p>	<p>No such interaction established yet</p>
<p>Admission of Students</p>	<p>The admission process is run by an admission cell which consists of faculty members, non-teaching staffs and student representatives, to ensure transparency and efficiency. Admission is done through the online admission system. The admission cell sees to it that the stipulated rules for admission as laid down by The University of Burdwan and the State Government and our departmental guidelines (prepared in conformity with the said guidelines) are strictly followed.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	In financial administration, planning and developmental activities, e-governance is implemented. Infrastructural development projects of any kind are implemented by issuing tender papers/notices to local Panchayet, station-master of Railway station, Postoffice, BDO, Zilla Parishad and district magistrate. To ensure maximum financial transparency, e-payment is used. Payments are always made directly to the bank account of the beneficiary.
Administration	A centrally computerized system of data management is maintained, where all information about students (collected during admission) are preserved and developed, along with detailed information regarding teachers and administrative staff members.
Finance and Accounts	The college runs a composite software for operating the college accounts. Financial transactions are mostly made online. Students are also provided with the facility to deposit their fees any time through online payment system.
Student Admission and Support	For the admission process specifically, the institute runs a software enabling online submission of forms and registration of students through online payment. The admission is done completely online, and the data gathered in the process are stored and customized for future use. This online database helps in the generation of Identity Cards and creation of slots for online fees.
Examination	In the college website, provision is there for arranging online examinations, which is used by several teachers.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. Goutam Ghosh	A. National Workshop Sponsored by DST-PURSE, ENVIS Centre	NA	12000

		University of Kalyani on 'Vision towards Environmentally Sustainable Future'. B. International Conference on Agriculture and Allied Sciences: C. International conference on livelihood		
2018	Dr. Saroj Kumar Ghosh	attend Summer School on "Use and Application of SPSS" organized by Biological Anthropology Unit, Indian Statistical Institute, Kolkata-700 018	NA	2500
2018	Dr. Saroj Kumar Ghosh	National Seminar on "Recent Trends in Sciences" organized by Burdwan Raj College, Purba Bardhaman-713 104	NA	700
2019	Dr. Saroj Kumar Ghosh	Golden Jubilee International Conference on "Trends in Zoology" organized by Department of Zoology, The University Burdwan, Purba Bardhaman-713 104	NA	2500
2019	Dr. Saroj Kumar Ghosh	SPARSHA Seminar on "Ethics Interdisciplinary Education towards Quality of Human life held at Ramakrishna	NA	200

Mission
Vivekananda
centenary
College,
Rahara,
Kolkata-700 118

2019

Dr. Saroj
Kumar Ghosh

2nd
International
Conference on
"Frontiers in
Biological,
Environmental
and Medical
Sciences"
organized by
The University
of Burdwan,
Purba
Bardhaman-713
104

NA

2000

2019

Dr. Saroj
Kumar Ghosh

UGC sponsored
Workshop on
CBCS organized
by UGC-Human
Resource
Development
Centre, The
University of
Burdwan, Purba
Bardhaman-713
104

NA

1000

2019

Dr. Saroj
Kumar Ghosh

UGC sponsored
Workshop on
Remote Sensing
GIS organized
by UGC-Human
Resource
Development
Centre, The
University of
Burdwan, Purba
Bardhaman-713
104

NA

1000

2019

Ms. Rama
Mukherjee

SPARSHA
Seminar on
"Ethics Interdi
sciplinary
Education
towards Quality
of Human life
held at
Ramakrishna
Mission
Vivekananda
centenary
College,

NA

200

		Rahara, Kolkata-700 118		
2019	Mrs. Tanusree Bhadra	146th One week training Programme on "Installation and operation of SOUL 2.0 Software" Organized by Information and Library Network (INFLIBNET) Centre, Gandhinagar, Gujarat	NA	11536
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	N.A.	Training for accounts related MSS software	11/12/2018	11/12/2018	Nil	4
2019	N.A.	Training for CAS related MSS software	08/02/2019	08/02/2019	Nil	3
2019	N.A.	Training for scholarship portals	14/03/2019	14/03/2019	2	4
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
See attached file	13	01/07/2018	30/06/2019	28
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	3	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Employees Credit Cooperative Society, Teachers cooperative society (purely on mutual understanding and for benefit of teachers exclusively)	Employees Credit Cooperative Society	Students Aid and Stipend, and Students Health Home facility, Book bank

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college maintains an effective Finance Management and Resource Mobilization system. Most of the financial transactions are made online. Even students enjoy the facility to deposit their fees through online. The college has a finance committee and a purchase committee which monitor all sorts of financial plans projects and their execution. Govt. of West Bengal appoints appropriate firms to make financial audit for funds received from govt. agencies. Auditor audits all the financial transaction of the college including the fees received from students/donors/UGC/NAAC. The report is placed before the Governing Body for its approval before the submission to the Government.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
N.A.	0	N.A.
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	N.A.	Yes	Senior Faculty Members and members of the Governing Body, IQAC, Academic Committee
Administrative	No	N.A.	Yes	Members of the Finance Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Although the college does not have a formal Parent-Teacher Association, the departments hold departmental meeting with the parents at regular interval, producing significant results by generating important feedback from both sides.

1. The parents offer their suggestions regarding academic activities.
2. Parents residing nearby assist actively in organizing extension activities undertaken by NSS, NCC and Canopy (the nature club of the college) units of the college.
3. The parents from the locality also contribute in resource mobilization for the college.

6.5.3 – Development programmes for support staff (at least three)

1) Training for Accounts related MSS software (on 11.12.2018) 2) Training for CAS related MSS software (on 08.02.2019) 3) Training for Scholarship Portals (on 14.03.2019)

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Opening new course of Study (Santhali in Bachelor of Arts CBCS System) 2) Organizing seminars and symposiums including one National Conference on Womens Capacity Building 3) Introducing a formal mentoring system where each faculty member mentors a specific group of students 4) Setting up a Language Laboratory 5) Library Setup and Cataloging system upgraded

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	IQAC meeting	30/07/2018	30/07/2018	30/07/2018	5
2018	IQAC meeting	06/08/2018	06/08/2018	06/08/2018	13
2018	Organized Invited lecture on Mosquito borne diseases	08/08/2018	08/08/2018	08/08/2018	132
2018	IQAC meeting	24/08/2018	24/08/2018	24/08/2018	5
2018	Organized seminar on CBCS system	28/08/2018	28/08/2018	28/08/2018	176
2018	IQAC meeting	31/08/2018	31/08/2018	31/08/2018	7
2018	Organized invited lecture on Food and Cancer	05/10/2018	05/10/2018	05/10/2018	126

2018	Nill	1	02/10/2018	01	Swaccha Bharat	Cleaning and awareness programmes	46
2019	Nill	1	19/06/2019	01	Thalass emia test and awareness camp	People were tested for Thala ssemia and they were made aware of the related issues in this regard	215
2018	Nill	1	11/09/2018	01	Marathon Run on 125th year of Swamijis Chicago speech	Local people were made aware of the histo rical sig nificance of the Chicago speech	75
2019	1	Nill	29/06/2019	01	Tree Pl antation	More than 40 faculty members planted a tree each at the college premises	90

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Integrated Personality Development	01/07/2018	Regular sessions take place to encourage the students and build their self confidence. Yoga and meditation sessions are also held. The programme is executed with the help of a few faculty members of the college and some members of the alumni association. The students under this programmre are encouraged to participate

in debates and hold discussion on various moral, and social issues. The students maintain a handbook to record their problems and the measures they adopted to overcome them, These handbooks are also maintained by the teachers to track the development of the students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Teaching of moral values following the ideals of Swami Vivekananda's manmaking philosophy - as per our mission and vision	01/07/2018	30/06/2019	55
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Plantation programme conducted by NSS and NCC, 2) Swachhha Bharat Expedition by NCC and NSS, 3) Maintenance of the water body inside the college campus. 4) Rainwater harvesting inside the college campus. 5) Maintaining Medicinal Plant Garden 6) Preserving a wild zone and pond ecosystem 7) Installation of more CFL bulbs 8) Awareness and other programmes by the Nature Club Canopy

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) The activities of the Nature club: Canopy, intended to generate Environmental Awareness in and around the campus, constitutes one of the best practices pursued in this college. Led by some of the teachers of the college Canopy motivates students of this college and those of neighbouring colleges as well towards conservation of natural resources, imparting basic acquaintance with flora fauna. This is done through seminars, workshops, Nature trail and Field tours. The nature club carries out plantation project, grooms and maintains natural habitat for birds and butterflies in the pond and garden located inside the college campus. Detailed activity of the Nature Club, Canopy can be found in the attached file whose link is given below. 2. Mentorship programme for students: Mentorship programme provides the room for exchange between the mentor teachers and mentee students (assigned to the mentors) to take place, so that the students can discuss their problems with their mentor, and teachers can offer useful suggestion to the mentee at an inter-personal level. This helps in discovering the possibilities and problems of the students, to help them in overcoming their problems and discovering their strength, to offer them guidance in the academic field, to track their academic performance and devise plans for monitoring the mentees accordingly, and also, to motivate the mentees to become self-reliant and guide them in choosing their career. This programme has shown visible results in addressing the personal and socio-economic problems of the students. More details of this practice is given

in the attached file whose link is given below.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.bnmv.ac.in/images/uploads/Best%20Practice%202018-2019%20BNMV.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college with its mission of man-making education and holistic development of personality promotes projects and activities that connect the students with people and nature around them so that they can participate in community welfare activities and become responsible and conscious citizens. While NSS helps students to connect themselves with local community, the college has established a unique and distinctive platform, named CANOPY, for exposing the students to the natural environment with all its riches and wonders so often missed out and ignored by us. The CANOPY aims at establishing a vital bond between the students and the nature through both traditional and non traditional means including plantations, setting up butterfly garden, conservation of virgin land inside the campus, creation and conservation of new habitat of lesser known birds in the locality. The efforts conceptualized and executed by the members of CANOPY are supervised by a staff facilitator. It is purely dedicated to the promotion of environmental consciousness, maintenance of ecological equilibrium, and undertakes concerted effort towards ensuring sustenance of nature by way of protecting it from destructive activities carried out by ignorant and self-seeking people around us. WEBLINK of the Institutional Nature Club CANOPY: <https://www.bnmv.ac.in/canopy.php>

Provide the weblink of the institution

<https://bnmv.ac.in/canopy.php>

8.Future Plans of Actions for Next Academic Year

The institution's plan for the next academic year is as follows: 1. Setting up fresh accommodation for science Departments, especially for the Department of Mathematics, in order to overcome the space problem in the existing set up, 2. Setting up a solar plant in the college premises. 3. Construction of a smart classroom.